1. Project Name and ID

|  |  |
| --- | --- |
|  |  |
| **HL7 Version 2 documentation re-factor project** | Project ID: 1222 |
|

|  |  |
| --- | --- |
| [ ]  | TSC Notification Informative/DSTU to Normative Date :  |

 |  |
| **N/A**  |
|

|  |  |
| --- | --- |
| [ ]  | Investigative Project Date :  |

 |
| **N/A**  |

1. Sponsoring Group(s) / Project Team

|  |  |
| --- | --- |
| Primary Sponsor/Work Group (**1 Mandatory**)  | **Publishing – version 2** |
| Co-sponsor Work Group(s) | EST |
| Co-Sponsor Group Approval Date | Co-Sponsor Approval Date 2016-01-14 |
| Indicate the level of involvement that the co-sponsor will have for this project:

|  |  |
| --- | --- |
| [x]  | Request formal content review prior to ballot |
| [ ]  | Request periodic project updates. Specify period:  | Monthly, at WGMs, etc. |
| [ ]  | Other Involvement. Specify details here:  | Enter other involvement here |

 |
|  |  |
| **Project Team:** |  |
| Project facilitator (**1** **Mandatory**) | **Tony Julian**  |
| Other interested parties and their roles |  |
| Multi-disciplinary project team (recommended) |  |
|  Modeling facilitator | **Enter a name here (or ask MnM for a name).** |
|  Publishing facilitator | **With the exception of FHIR projects, mandatory if balloting in the same cycle as project submission** |
|  Vocabulary facilitator | **Enter a name here (or ask Vocab for a name)** |
|  Domain expert rep |  |
|  Business requirement analyst |  |
|  Conformance facilitator (for IG projects) |  |
|  Other facilitators (SOA, SAIF) |  |
|  |  |
| Implementers **(2** **Mandatory** for DSTU projects)***FHIR Project Note:*** *The implementer requirement will be handled by the “balloting” project. Therefore work groups do not fill out the above section. However, feel free to list implementers specific to your work group’s resources if you know of any.* |
| 1)  |
| 2)  |

1. Project Definition
	1. Project Scope

|  |
| --- |
| **This project will refactor Version 2** * **From discrete Microsoft Word documents**
* **Which are published erratically**

**Into another media TBD, with the goal of publishing annually.** |

* 1. Project Need

|  |
| --- |
| **Version 2 messaging will continue for the foreseeable future. Current Version 2 standard definition documents are produced in Microsoft word, using hidden fields, styles, and other markup to facilitate the extraction of artifacts and the publication of same. Changes have historically taken years from intake to final publishing.** **This will allow HL7 to be more agile in applying requests from the community to the standard.** |

* 1. Success Criteria

|  |
| --- |
| **Editing of the HL7 version 2 (re-factored) standard will not require the editor to understand the underlying structure of the stored content.****Production and publishing of the HL7 Version 2 standard will be accomplished by a standardized process.****Tooling to accomplish this will meet the requirements of production tooling without single points of failure, or single pockets of knowledge.****Suitable documentation to support ongoing maintenance and operations of the process is to be provided to EST.** |

* 1. Project Risks

|  |  |
| --- | --- |
| Risk Description:  | **Inability to continue V2 Development** |
| Impact:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Critical | [ ]  Serious | [ ]  Significant | [ ]  Low |

 |
| Likelihood:  |

|  |  |  |
| --- | --- | --- |
| [x]  High | [x]  Med | [ ]  Low |

 |
| Risk Type:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Requirements | [ ]  Resources | [ ]  Social-Political | [ ]  Technology |

 |
| Risk To HL7:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Internal to HL7 |  | [x]  External to HL7 |  |

 |
| Mitigation Plan:  |  |
|  |

|  |  |
| --- | --- |
| Risk Description:  | **Insufficient resources** |
| Impact:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Critical | [ ]  Serious | [ ]  Significant | [ ]  Low |

 |
| Likelihood:  |

|  |  |  |
| --- | --- | --- |
| [ ]  High | [x]  Med | [ ]  Low |

 |
| Risk Type:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Requirements | [x]  Resources | [ ]  Social-Political | [ ]  Technology |

 |
| Risk To HL7:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Internal to HL7 |  | [x]  External to HL7 |  |

 |
| Mitigation Plan:  | **Document the mitigation plan.** |
|  |

|  |  |
| --- | --- |
| Risk Description:  | **Insufficient uptake by the community** |
| Impact:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Critical | [ ]  Serious | [ ]  Significant | [ ]  Low |

 |
| Likelihood:  |

|  |  |  |
| --- | --- | --- |
| [ ]  High | [x]  Med | [ ]  Low |

 |
| Risk Type:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  Requirements | [ ]  Resources | [x]  Social-Political | [ ]  Technology |

 |
| Risk To HL7:  |

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Internal to HL7 |  | [x]  External to HL7 |  |

 |
| Mitigation Plan:  | **Socialize the need and risks** |
|  |

* 1. Security Risks

|  |  |  |  |
| --- | --- | --- | --- |
| Will this project produce executable(s), for example, schemas, transforms, stylesheets, executable program, etc. If so the project must review and document security risks. | [ ]  Yes | [x]  No | [ ]  Unknown |

* 1. External Drivers

|  |
| --- |
| **N/A** |

* 1. Project Objectives / Deliverables / Target Dates

|  |  |
| --- | --- |
|  | **Target Date**  |
| **Business Requirements analysis**  | **January 2016** |
| **Conceptual model** | **March 2016** |
| **Logical Model** | **March 2016** |
| **Physical Model** | **May 2016** |
| **Tooling Strategy** | **May 2016** |
| **Production tooling completed** | **September 2016** |
| **Conversion completed** | **September 2016** |
| **QA of content** | **January 2017** |
| **Project End Date (all objectives have been met)** | **May 2017** |

* 1. Common Names / Keywords / Aliases

|  |
| --- |
| **V2, V2 Messaging,** Health Level Seven (HL7) Standard for electronic data exchange in all healthcare environments |

* 1. Lineage

|  |
| --- |
| **N/A** |

* 1. Project Requirements

|  |
| --- |
| **To be determined during business requirements analysis** |

* 1. Project Dependencies

|  |
| --- |
| **N/A** |

* 1. Project Document Repository Location

|  |
| --- |
| **http://wiki.hl7.org/index.php?title=V2.x\_refactor\_requirements** |

* 1. Backwards Compatibility

[*Click here*](#Backwards_Compatibility_help) *to go to Appendix A for more information regarding this section and FHIR project instructions.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Are the items being produced by this project backward compatible? | [ ]  Yes | [ ]  No | [ ]  Unknown | [x]  N/A |
|  |
| For V3, are you using the current data types?  | [ ]  Yes | [ ]  No |  |  |
| If you check 'No' please explain the reason:  |
| **If desired, enter additional information regarding Backwards Compatibility.** |

* 1. External Vocabularies

[*Click here*](#External_Vocabularies_help) *to go to Appendix A for more information regarding this section.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Will this project include/reference external vocabularies? | [ ]  Yes | [ ]  No | [x]  Unknown | [ ]  N/A |
| If yes, please list the vocabularies: |

1. Products

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| [ ]  | Non Product Project- (Educ. Marketing, Elec. Services, etc.)  |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Domain Information Model (DIM / DMIM) |

 |
|

|  |  |
| --- | --- |
| [ ]  | Arden Syntax |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Documents – Administrative (e.g. SPL) |

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|

|  |  |
| --- | --- |
| [ ]  | Clinical Context Object Workgroup (CCOW) |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Documents – Clinical (e.g. CDA) |

 |
|

|  |  |
| --- | --- |
| [ ]  | Domain Analysis Model (DAM) |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Documents - Knowledge |

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|

|  |  |
| --- | --- |
| [ ]  | Electronic Health Record (EHR) Functional Profile |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Foundation – RIM |

 |
|

|  |  |
| --- | --- |
| [ ]  | Logical Model |

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|  |  |
| --- | --- |
| [ ]  | V3 Foundation – Vocab Domains & Value Sets |

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|

|  |  |
| --- | --- |
| [ ]  | V2 Messages – Administrative |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Messages - Administrative |

 |
|

|  |  |
| --- | --- |
| [ ]  | V2 Messages - Clinical |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Messages - Clinical |

 |
|

|  |  |
| --- | --- |
| [ ]  | V2 Messages - Departmental |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Messages - Departmental |

 |
|

|  |  |
| --- | --- |
| [x]  | V2 Messages – Infrastructure |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Messages - Infrastructure |

 |
|

|  |  |
| --- | --- |
| [ ]  | FHIR Resources |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Rules - GELLO |

 |
|

|  |  |
| --- | --- |
| [ ]  | FHIR Profiles |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Services – Java Services (ITS Work Group) |

 |
|

|  |  |
| --- | --- |
| [x]  | New/Modified/HL7 Policy/Procedure/Process |

 |

|  |  |
| --- | --- |
| [ ]  | V3 Services – Web Services (SOA) |

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|

|  |  |
| --- | --- |
| [ ]  | New Product Definition |

 |  |
|

|  |  |
| --- | --- |
| [ ]  | New Product Family  |

 |  |
| **If you checked New Product Definition or New Product Family, please define below:** |

1. Project Intent (check all that apply)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| [ ]  | Create new standard |
| [ ]  | Revise current standard (**see text box below**) |
| [ ]  | Reaffirmation of a standard |
| [x] [ ]  | New/Modified HL7 Policy/Procedure/ProcessWithdraw an Informative Document |
| [ ]  | N/A (Project not directly related to an HL7 Standard) |

 |

|  |  |
| --- | --- |
| [ ]  | Supplement to a current standard |
| [ ]  | Implementation Guide (IG) will be created/modified |
|  | Project is adopting/endorsing an externally developed IG: Specify external organization in Sec. 6 below; Externally developed IG is to be (select one): |
| [ ]  | Adopted - OR - [ ]  Endorsed |  | Endorsed |

 |
|  |

* 1. Ballot Type (check all that apply)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| [ ]  | Comment Only |
| [ ]  | Informative |
| [ ]  | DSTU to Normative |

 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| [ ]  | Normative (no DSTU) |
| [ ]  | Joint Ballot (with other SDOs or HL7 Work Groups) |
| [x]  | N/A (project won’t go through ballot) |

 |

 |
|  |
|  |

* 1. Joint Copyright

*Check this box if you will be pursuing a joint copyright. Note that when this box is checked, a Joint Copyright Letter of Agreement must be submitted to the TSC in order for the PSS to receive TSC approval.*

|  |  |  |
| --- | --- | --- |
|

|  |  |
| --- | --- |
| [ ]  | Joint Copyrighted Material will be produced |

 |

1. Project Logistics
	1. External Project Collaboration

|  |
| --- |
| **N/A** |
| For projects that have some of their content already developed: |
| How much content for this project is already developed? | **Indicate % here** |
| Was the content externally developed (Y/N)?  | **If Yes, list developers** |
| Date of external content review by the ARB? | **Approval date CCYY-MM-DD** |
| Is this a hosted (externally funded) project? (not asking for amount just if funded) | [ ]  Yes | [x]  No |

* 1. Realm

|  |  |  |  |
| --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| [x]  | Universal |

 | [ ]  Realm Specific  |
|  | [ ]  Check here if this standard balloted or was previously approved as realm specific standard |
|  | **N/A**  |

* 1. Project Approval Dates

|  |  |
| --- | --- |
| Affiliate/US Realm Task Force Approval Date (for US Realm Specific Projects) | **N/A** |
| Sponsoring Work Group Approval Date | **WG Approval Date 2015-11-03** |
| FHIR Project: FHIR Management Group Approval Date | **FMG Approval Date CCYY-MM-DD** |
| Steering Division Approval Date  | **SD Approval Date CCYY-MM-DD** |
|

|  |  |  |
| --- | --- | --- |
| [PBS Metrics and Work Group Health Reviewed](http://gforge.hl7.org/gf/download/docmanfileversion/7241/10172/PBSMetricGuidanceforSDCoChairs2013Final.doc)? (required for SD Approval) | [ ]  Yes | [ ]  No |

 |
| Technical Steering Committee Approval Date | **TSC Approval Date CCYY-MM-DD** |
|

|  |  |  |
| --- | --- | --- |
| TSC has received a Copyright/Distribution Agreement (which contains the verbiage outlined within the SOU), signed by both parties. | [ ]  Yes | [ ]  No |

 |

* 1. Stakeholders / Vendors / Providers

*This section must be completed for projects containing items expected to be ANSI approved, as it is an ANSI requirement for all ballots*

|  |  |  |
| --- | --- | --- |
| **Stakeholders** | **Vendors** | **Providers** |
| [ ]  Clinical and Public Health Laboratories | [ ]  Pharmaceutical | [ ]  Clinical and Public Health Laboratories |
| [ ]  Immunization Registries | [ ]  EHR, PHR | [ ]  Emergency Services |
| [ ]  Quality Reporting Agencies | [ ]  Equipment  | [ ]  Local and State Departments of Health |
| [ ]  Regulatory Agency | [ ]  Health Care IT | [ ]  Medical Imaging Service |
| [ ]  Standards Development Organizations (SDOs)  | [ ]  Clinical Decision Support Systems | [ ]  Healthcare Institutions (hospitals, long term care, home care, mental health) |
| [ ]  Payors  | [ ]  Lab | [ ]  Other (specify in text box below) |
| [ ]  Other (specify in text box below) | [ ]  HIS | [ ]  N/A |
| [ ]  N/A | [x]  Other (specify below) |  |
|  | [ ]  N/A |  |
|

|  |
| --- |
| **Other: Indicate other stakeholders, vendors or providers not listed above.** |

 |

* 1. Synchronization With Other SDOs / Profilers

|  |
| --- |
| Check all SDO / Profilers which your project deliverable(s) are associated with. |
| [ ]  ASC X12 | [ ]  CHA | [ ]  LOINC |
| [ ]  AHIP | [ ]  DICOM | [ ]  NCPDP |
| [ ]  ASTM | [ ]  GS1 | [ ]  NAACCR |
| [ ]  BioPharma Association (SAFE) | [ ]  IEEE | [ ]  Object Management Group (OMG) |
| [ ]  CEN/TC 251 | [ ]  IHE | [ ]  The Health Story Project |
| [ ]  CHCF | [ ]  IHTSDO | [ ]  WEDI |
| [ ]  CLSI | [ ]  ISO | [ ]  Other (specify below) |
| **N/A** |